



**Downtown Development Authority Meeting of the  
DDA Board of Directors**

**September 23, 2025**

The October 28, 2025 meeting of the DDA Board of Directors was called to order at 8:30am in City Hall Council Chambers.

**ROLL CALL**

**Present:** DJ Boyd, David Cole, Mayor Brian Turnbull, Ryan McKindles, Amy Bonser, Margene Buckhave, Aaron Cozart, Jim Long, Robert Miller, Mike Jaafar, Shawn Riley

**Absent:** Brian Turnbull

**Also Present:** George Lahanas / City Manager, Kate Knight / DDA Director, Stacy Pearson / DDA Assistant Director, Al Maciag / NCFD Police Chief, Fred Sheill, Jim Craycraft / Chamber of Commerce Director

**AUDIENCE COMMENT** None

**APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion** by **McKindles**, **seconded** by **Buckhave** to approve the agenda and consent agenda. **Motion carried** unanimously.

**EXECUTIVE DIRECTOR REPORT**

Knight presented on social media statistics and a Skeletons Are Alive post event report. Additional discussion on Throne pilot program analytics and Northville Yiftee gift card program were led by Knight.

**CONSIDERATION TO ENGAGE CITY TOWARD SELF-FUNDED AGREEMENT FOR CAPITAL PROJECTS**

Knight led a discussion on submitting a formal request to the city to establish a self-funded agreement for capital projects. She noted that, in coordination with the EDC, it is their shared opinion that advancing discussion on funding with the city is essential for the DDA to make significant physical improvements within the downtown district. Knight reminded the board that the proposed projects had been presented over the past several months and that no new initiatives were being introduced—rather, work on previously discussed projects will begin immediately. Board discussion followed on the importance of securing more specific pricing for road projects, acknowledging that although the RAP grant application may not have been successful, the need for road improvements and the extension of the Table Top Plaza remains a top priority along with additional project continuation.

**Motion** by **Boyd**, **seconded** by **Buckhave** to authorize DDA Executive Director to proceed with City of Northville administrative team toward establishing terms for a loan or revolving line of credit from the general fund toward capital projects in the DDA district for amount to be determined in the next 60 days. **Motion carried unanimously.**

## **CONSIDERATION TO APPLY FOR TAP GRANT AND APPROVE ADDITIONAL SERVICES GMA**

Knight led discussion on connection between current downtown and Down's project through Cady Connection between parking garage and Los Tres Amigos.

Motion by **McKindles**, seconded by **Cole** to authorize DDA Executive Director to execute an additional service request for Grissim Metz Andriese for services associated with applying for the Transportation Alternatives Program (TAP) grant through SEMCOG, in support of developing the Cady Street Connection, not to exceed \$10,000 for the application. Motion carried **unanimously**.

## **CONSIDERATION TO ENGAGE MICHIGAN MAIN STREET PROGRAM WITH MEDC**

Knight provided a review of the recent EDC meeting with the MEDC, highlighting the volunteer framework and working board aspects of the program, which require 80% board participation. She noted that the DDA's current committee structure is already loosely modeled after the MEDC framework. Knight explained that the DDA would need to apply for the program and, if selected, could then implement the MEDC model within Northville.

**Motion** by **Cole**, seconded by **McKindles** to authorize DDA Executive Director to recommend that the DDA Board engage in application toward a competitive Main Street Michigan partnership.

## **COMMITTEE UPDATES**

**Design Committee** – Miller – Update on GMA meeting in Town Square for replacement lights and additional options for lighting within the plans for the new updates.

**Marketing Committee** – Bonser – update on Yiftee gift card.

**Parking Committee** – Maciag – update on City Council approved traffic controllers throughout town that are actively being installed or already installed.

**Organizational Committee** – Boyd – Focus on organizing the intergovernmental agreement.

**Economic Development Committee** – Cole – none

## **NEW BUSINESS** None

## **BOARD AND STAFF COMMUNICATIONS**

Knight presented impact report for Skeletons Are Alive held October 4, 2025.

## **ADJOURNMENT**

**Motion** by **McKindles**, and **seconded** by **Cole** to adjourn the DDA Board meeting.

**Motion carried** unanimously. **Meeting adjourned** at 9:57am

Respectfully submitted,  
Stacy Pearson, Assistant DDA Director Northville DDA

