



## Downtown Development Authority

Thursday April 2, 2026 - 12:00pm

**\*This meeting is being held in place of the March 24, 2026 Board Meeting.**

**DDA Meeting Room A, Northville City Hall**

215 W Main | Northville, MI 48167 | 248-305-2734

The April 2, 2026 meeting of the DDA Board of Directors was called to order at **12:00pm** in the DDA Meeting Room A of City Hall at 215 W. Main Street, Northville.

### **ROLL CALL**

**Present:** Amy Bonser, DJ Boyd, Margene Buckhave, David Cole, Ryan McKindles, Mayor Brian Turnbull, Robert Miller, Shawn Riley

**Absent:** Jim Long, Ryan McKindles, Aaron Cozart, Mike Jaafar,

**Also Present:** Kate Knight / DDA Director, Stacy Pearson / DDA Assistant Director, Barbara Moroski-Browne / Council Person, Fred Sheill / DDA Design Committee, Brian Scherle / NCBA

**AUDIENCE COMMENT** None

### **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Motion by McKindles, seconded by Cole** to approve the agenda and consent agenda.

**Motion carried** unanimously.

### **EXECUTIVE DIRECTOR REPORT**

Knight gave an overview of the fiscal year budget, bid discussions, and project overview for current projects on the construction agenda.

### **CONSIDERATION TO RECOMMEND FY 2026-2027 DRAFT DDA BUDGET**

Boyd presented the FY 2026-2027 Draft DDA Budget. **Motion by McKindles, seconded by Buckhave** to approve the FY 2026-2027 Draft DDA Budget. **Motion carried** unanimously.

### **CONSIDERATION TO APPROVE CONTRACT WITH HIGHLAND SERVICES FOR MAIN STREET**

Knight presented details of the bid process and recommendation for Highland services for Main Street Construction. Boyd suggested the adjusted amount of \$700,000. **Motion by Boyd, seconded by Turnbull** to authorize DDA Director to execute proposed agreement with Highland Services, for Main Street Renovation, for an amount not to exceed \$700,000.

**Motion carried** unanimously.

### **CONSIDERATION TO APPROVE CONTRACT WITH GREEN ELECTRICAL FOR TOWN SQUARE ELECTRICAL SERVICES AND LIGHTING PACKAGE**

Knight presented details of the bid process and recommendation for electrical services by Green Electrical for the Town Square project. Cole requested attention and consideration to the guide wire attached to the Marquis Theater that exists in the airspace above Great Harvest. **Motion by Boyd, seconded by McKindles** to execute proposed agreement with Green Electrical Solutions, for Town Square electrical contractual services, lighting and installation, for an amount not to exceed \$100,811.77; with the motion reflecting the requirement that the DDA understands that the north terminal end of the support wire infringes on the air space above 139 E. Main and should 139 E Main ever decide to improve or expand their building the DDA will have to address the terminal end of that support cable. **Cole recused** himself from the vote. **Motion carried** unanimously.

### **CONSIDERATION TO APPROVE CONSTRUCTION ENGINEERING SERVICES WITH OHM**

Knight presented on OHM engineering services and the current proposal. Discussion followed. **Motion by Boyd, seconded by McKindles** to authorize DDA Director to execute agreement with OHM for Professional Construction Engineering Services for Main Street Reconstruction at Town Square for a Not-to Exceed Fee of \$54,000, including contract documents. **Motion carried** unanimously.

### **CONSIDERATION TO APPROVE ADMINISTRATIVE SERVICES GMA**

Knight presented on GMA services and the current proposal. Discussion followed. **Motion by McKindles, seconded by Cole** to Move to authorize DDA Director to execute agreement with GMA for Construction Administration Services for Main Street Reconstruction at Town Square for a Not-to Exceed Fee of \$9,500. **Motion carried** unanimously.

### **COMMITTEE UPDATES**

Design Committee – Robert Miller- None

Marketing Committee – Amy Bonser – None

Parking Committee – Chief Maciag - None

Organizational Committee – DJ Boyd – None

Economic Development Committee – David Cole – None

### **BOARD AND STAFF COMMUNICATIONS**

Knight noted that Summer in the Ville sponsorship packages will be disseminated to board members promptly. Knight additionally discussed the pending court date and expectations of April 28, 2026. Turnbull added Ford Field construction updates.

### **OTHER BUSINESS**

Riley announced that the current meeting would be Amy Bonser last, and wished her well in her new venture in Farmington. The board thanked Amy for her dedication and service with a round of applause and well wishes.

### **ADJOURNMENT**

**Motion by Bonser, seconded by Turnbull to adjourn the DDA Board meeting. Motion carried unanimously. Meeting adjourned at 1:15pm**

Respectfully submitted,  
Stacy Pearson, Assistant DDA Director  
Northville DDA

